

26 November 1971

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MEMORANDUM FOR THE RECORD

SUBJECT: Moveable Shelving Project Meetings 26 November 1971

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A meeting was held in the office of the Chief of the Using Service at 0900 hours to discuss the Using Service's schedule. Personnel attending were: [] D/Chief, Using Service; [] [] Engineering Officer; and [] Facilities Engineer.

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The schedule drawn up by the Using Service, dated 24 Nov. 1971, was carefully scrutinized. It was agreed by those present that this was the best the Using Service could do to make space available for the contractor.

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The meeting scheduled with Mr [] and [] was delayed until 1100 hours waiting for [] At 1100 [] [] reported that he could not attend the meeting; therefore, the meeting then convened in the Lunch Room with the following people in attendance:

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[] D/Chief, Using Service
[] Project Officer, Using Service
[] Engineering Officer
[] Facilities Engineer
[] Representative

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The revised construction schedule, dated 24 Nov. 1971, was again gone over very carefully. With a few minor changes and a final clean-up date added, the schedule was accepted by those present. Mr. [] was assured by the undersigned that we would do everything we could to get [] to grant the 2nd of June as final completion date. [] stated that there would probably be some incremental penalty clauses, but the final decision on this is up to the []

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Mr. [] requested some storage space somewhere to store their equipment, tools and parts since as they completed more of Wing "D" they would have less and less space to store these items. I told Mr.

25X1A5a1 [] that we would take his request under consideration and see if we could come up with some suitable space maybe in Wing "C" for this storage problem.



D/Chief, Using Service

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